

PS 41 School Leadership Team Minutes  
Monday, December 5, 2016  
4:45 - 6:00  
PS 41 Library

**Members Present:** Michelle Caldwell, Jamie Hillegass, David Allee, Kelly Shannon, Amy Frisch, Stella Chang, Maud Maron, Matthew Horovitz

**Absent:** Josephine Koh

**Minutes prepared by:** Michelle Caldwell

**Approval of November minutes**

**Principal's Notes**

**Homework sub-committee:**

- Kelly and Maud will host meeting on Jan 9 with parents and educators who have signed up
- Email will go out through faculty to and parents to find people interested in participating

**Bylaws regarding attendance of meetings by community**

- If/when we have guests attend SLT Meetings, we will need to be mindful of how we discuss and present topics with sensitive information.
- Email will be sent out to acknowledge option of public attendance
- Parents have the right to say they do not want to be recorded - if media is present you can sit to the side out of camera range
- SLT Meeting dates will be posted on PS 41 website, as well as on the front door of the building

**Funding**

Kelly will be speaking to Executive Board and PTA soon to discuss motion to have PTA vote on helping us deal with financial shortfall for this school year. We were \$103,000 short based on current student population, specifically due to:

- 2nd grade - opted not to collapse a class in order to keep smaller size (22-23).
- Kindergarten (24 in each class)
- increase in attrition - families moving outside the city and the state (7-15 families per year leaving)
- We have two options to repay:
  - try to pay back this year by cutting a position (only full-time) or
  - begin to cut programs such as half-class model and intervention
- Or have the money taken out immediately following the beginning of the year

**Meeting adjourned** at 6:00

**Next meeting date:** Monday, January 9, 2017