

PS 41 School Leadership Team Minutes
Monday, February 5, 2018
4:45 – 6:00
PS 41 Library

Members Present: Michelle Caldwell, David Allee, Josephine Koh, Kelly Shannon, Janie Hwang, Alice Marino

Members Absent: Mike LaRocco, Jamie Hillegass, Maud Maron, Maya Dorian

Minutes prepared by: Michelle Caldwell

Approval of January minutes: approved by members present, will be presented at March meeting for confirmation by remaining members

Principal Updates: Testing

- Jamie Hillegass will be out at least through the end of February
- Additionally, lower grades Literacy Coach Susan Ngai will be taking a health leave for the remainder of the school year
- Administration has asked a retired educator with testing experience to help out with testing in her place
- Testing meeting on March 7th for parents
- Teachers are working together to facilitate meetings and to prepare materials for testing

Technology Update:

- Technology Conference – Kelly, Josephine and Michael Abbey attended and worked on curriculum to be implemented in K-5 next year
- Information will be presented/introduced in Back to School Night, Family mornings, etc.
- Website resource for parents: www.common sense media.org
- Beginning of curriculum, especially for lower grades, will be on digital citizenship and how to stay safe online

Music Program:

- Parents have been very happy with partnership with Lincoln Center

Equity/Inclusiveness Work:

- Natalie did another session with faculty/staff
- Is here again this week to work one-on-one with a few teachers, as well as get a better sense of our community
- Information from parent focus group has been aggregated, and administration will be doing some thinking about how best to present / use various resources with parents
 - Eventual goal will be to bring educators and families together for work

- We will be celebrating Black History Month and the Lunar New Year in school with activities
- Kelly will be meeting with Natalie and discussing the best next steps
- We are thinking about what core issues within diversity/equality we address first/mainly (race, gender, sexuality) and what can be addressed within Character Education Program. Hopefully parents will see these specific issues and concerns being incorporated to the program.
- Information might be more effectively disseminated to parent body if sent via class parents, vs. mass mailings

Possible speaker for 5th grade about puberty/sex ed

- Administration is working on lining it up and discussing possibilities with a therapist who comes highly recommended by both families and school faculty
- The program would involve several sessions; some conversations will be mixed gender and some will be divided by gender
- Part of program would involve also speaking to families with tips about how to talk to children, resources, etc.

Survey Questions:

- Email prepared questions to David to aggregate and then we can finalize together

Meeting adjourned at 6:00

Next meeting date: March 5, 2018 at 4:45