

PS 41 School Leadership Team Minutes
Wednesday, September 20, 2017
4:45 – 5:45
PS 41 Library

Members Present: Michelle Caldwell, Jamie Hillegass, David Allee, Josephine Koh, Maud Maron, Kelly Shannon, Maya Dorian

Members Absent: Michael LaRocco

Minutes prepared by: Michelle Caldwell

Principal Updates :

- **Grievance filed on SLT election in June**
 - We will most likely need to have special election, though an appeal was filed to keep the results of the election
 - SLT, PTA, and DFA (District Family Advocate) will be working together

- **Diversity Committee**
 - Kelly will be involved with the process, but Jessica Storer will be taking the lead in forming the committee
 - Kelly is encouraging people with a range of perspectives to participate
 - Structure to be determined
 - Members will need to be open-minded as to what the path and findings will be

- **Bylaws**
 - Cannot be formally approved because the committee is not complete – we have looked over them and give temporary approval until new members are official.

- **SLT Meetings**
 - Proposal to move some meetings to 7:45am time instead of 4:45 – hard for teachers who want to be part of committees to participate in all with scheduling
 - Possible to move many to this time, but is it enough time? Have to be efficient with schedule/agenda for AM meetings

- **Homework Committee**
 - First meeting will be in November
 - Conversations have begun and shifts are being made across the school
 - Some of the homework changes include giving more project based work, assignments given across the week, rather than each night, and thinking about the quality of each assignment and how it will transfer to learning in the classroom
 - Administration is collecting data from teachers as to what homework is being assigned

- The team will draft a blurb and send to PTA for newsletter

Meeting adjourned at 5:45

Next meeting date: TBD